



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, D.C. 20350-2000

IN REPLY REFER TO:
N2A3 Memo/002-03
1 Apr 2003

MEMORANDUM FOR DISTRIBUTION

From: Flag Secretary for the DNI (N2A3)
To: N2 Administrative Assistants
Office of Naval Intelligence (ONI-ODB)

Subj: N2 DIRECTORATE TASKS BUSINESS RULE NUMBER 24

Ref: (a) N2A3 Memo/001-03 dtd 17 Mar 03

1. Purpose. To promulgate an additional Task Business Rule for the N2 Directorate's use.
2. Action. Division Administrative Representatives are directed to file this addendum with reference (a). The guidance set forth herein will be incorporated into the next yearly update of reference (a), scheduled for March 2004.

Rule 24: Changing the Suspense Date for Tasks. Only the N2 Front Office Group or N2 Directorate Tasking Coordinator (N2 DTC) is authorized to change the suspense date on a Task which originated from the N2 Front Office or sent to the N2 Directorate from other organizations (Consolidated Tasking and Tracking Authority (CTTA), CNO's Office, Joint Actions Control Office (JACO), etc..).
Effective Date: 1 April 2003


P. A. BROUGHTON
Flag Secretary for the DNI

Copy to:
Division Heads
Deputy Division Heads